**Work Related Expenses**

**Include any expenses paid by you for your job that were not reimbursed by your employer.**

Examples:

Accounting (Bookkeeping)

Advertising

Business Gifts

Cell Phone

Commissions & Fees

Dues & Licenses

Educational Expenses (for your job)

Entertainment & Meals

Equipment (Any assets purchased for work - computers, etc.)

Insurance

Internet

Legal

Outside Services (Contract Labor)

Parking Fees (taxi’s, etc.)

Rent (on Equipment)

Repairs & Maintenance

Subscriptions

Supplies

Taxes

Tools

Travel expenses (travel, lodging, etc.)

Uniforms (uniform cleaning)

**Home Office (If any work was performed from the home)**

 Square footage of home & square footage used for office

 Insurance

 Maintenance Fees

 Office Equipment

Office Expense (Postage, etc.)

 Office Supplies

 Rent or Mortgage

 Telephone

 Utilities

**Auto Expenses (If your vehicle was used for business purposes)**

Type of Car

Purchase price and date purchased

Total Mileage driven

Business Miles driven

Fuel

Insurance

Car Loan or Lease Payments

Repairs & Maintenance

DMV Registration